



**BROOKWOOD HOMEOWNERS ASSOCIATION, INC.**  
A Corporation Not-For-Profit  
**NOTICE OF BOARD MEETING**

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**To: Members of the Board of Directors:**

**Bill Fitzgerald, President (2024)**  
**Ty Blake, Vice President (2024)**  
**Vacant, Treasurer/Secretary (2024)**

**NOTICE IS HEREBY GIVEN** that a meeting of the Board of Directors of the Brookwood Homeowners Association, Inc., will be held at the following date, time and place:

**Date: Monday, February 12, 2024**  
**Time: 6:30 p.m.**  
**Place: Cypress Trails Pavilion**  
**441 Cypress Trails Drive**  
**Ponte Vedra, FL 32081**

Please call the Management Office at (904) 998-5365 or email [Anna@firstcoastam.com](mailto:Anna@firstcoastam.com) to add agenda items.

**Dated: February 5, 2024**  
**Brookwood Homeowners Association, Inc.**

**By: Anna Hornstein**  
**Association Manager**

**AGENDA FOR MEETING OF THE BOARD OF DIRECTORS**

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**The order of business for the regular meeting of the Board of Directors shall be as follows:**

- 1) Call to Order**
- 2) Review of Unapproved Meeting Minutes**
- 3) Financial Statement Review**
- 4) Property Manager's Report**
- 5) Committee Reports**
  - a) CEC**
  - b) Social/Welcome**
- 6) Unfinished Business – None**
- 7) New Business**
  - a) Consideration of Amended Architectural Review Guidelines**
  - b) Discuss Projects and Priorities for 2024**
- 8) Homeowner Comments**
- 9) Adjournment**