

# MINUTES

Brookwood Homeowners Association, Inc.

*Board Meeting | April 4, 2016 | 7:00 PM | Welcome Center Conference Room*

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## Board Members

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Bill Fitzgerald | Elaine Prisby | Kira Ramjohn

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### Item:

<b>CALL TO ORDER</b>	Meeting called to order at 7:02 PM
<b>ESTABLISH QUORUM</b>	A quorum was established with all board members present.
<b>PROOF OF NOTICE</b>	Notification of meeting in compliance; signs placed at both entrances.
<b>REVIEW / APPROVE MINUTES</b>	Minutes from 10-07-15 Board Meeting and 11-10-2015 Annual Members Meeting Notes (No Quorum) were approved 2-0.
<b>RESIGNATION/APPOINTMENT OF BOARD MEMBER</b>	The Board accepted Kira Ramjohn's resignation. The Board thanked Kira for her work on the Board. Terry Jones was nominated to fill Kira's vacancy. Board approved 2-0.
<b>COMMITTEE REPORTS</b>	
<b>Finance</b>	<ul style="list-style-type: none"><li>• On budget</li><li>• Three outstanding receivables</li></ul>
<b>Document Review</b>	<ul style="list-style-type: none"><li>• In process</li><li>• Objective of fining is compliance</li></ul>
<b>Landscape (Elaine Prisby)</b>	<ul style="list-style-type: none"><li>• Proposal to replace sod and 2 palm trees on Wayfare<ul style="list-style-type: none"><li>◦ \$1200 – Sod replacement</li><li>◦ \$600 – Palm trees</li></ul></li><li>• Motion by Bill and second by Terry to approve proposal. Motion passed 3-0.</li></ul>
<b>Lid Replacement</b>	<ul style="list-style-type: none"><li>• Bag holder – Bill will see if he can fix.</li></ul>
<b>Yard Sale</b>	<ul style="list-style-type: none"><li>• April 16, 2016</li></ul>
<b>Message Board</b>	<ul style="list-style-type: none"><li>• Will hold off</li></ul>
<b>IT &amp; Communication (Terry Jones)</b>	<ul style="list-style-type: none"><li>• Web page transferred</li><li>• Minutes being posted on website</li></ul>
<b>OLD BUSINESS</b>	
<b>Cart Path Update</b>	<ul style="list-style-type: none"><li>• Scheduled for completion in fall</li></ul>

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## NEW BUSINESS

- Mulch**
- Red mulch approved as an additional type of mulch
- Other**
- Look into having a community social in July
  - Look into cost of luminaries for holidays

## ADJOURNMENT

Meeting adjourned at 8:24 PM

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